



Jefferson[®]

Commuter Services
1009 Chestnut Street
Philadelphia, PA 19107

215-955-6417
Fax: 215-923-3653

Transit Pass-Buy-Mail Enrollment

Employees – Payment can be automatically deducted from your Pre-Tax balance (if enrolled) or Post-Tax from your next paycheck. If your Pre-Tax balance is less than the total cost of the pass, Post-Tax or Credit Card may be used for the remainder.

Students and Rothman Employees – Payment can be automatically charged to your Visa or MasterCard only.

Registration

Pre/Post-Tax Participants – submit request by fax, interoffice mail or in person.

Credit Card Participants – submit request in person only.

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Primary Payment

- Pre-Tax
 Post-Tax
 Credit Card

Secondary Payment

- Post-Tax
 Credit Card

Important Notes

Dependent upon the time of enrollment in both the Pass-Buy-Mail and Pre-Tax Deduction program you may be charged both Pre-Tax and Post-Tax to accommodate payment for your first pass and establishing your account for future passes. This will happen only once and it is not a duplicate charge.

Credit Card information is due at the time of application. CSO is not responsible for credit cards that have been declined for any reason. Passes will not be mailed until payment is received. No exceptions.

Print Last Name _____

First Name _____ MI _____

Employee Student Contractor

Barcode # (Found on back of ID) _____

Department _____

Campus/Cell Phone _____

Jefferson Email _____

Mailing Address _____

City _____ State _____ Zip Code _____

I authorize Commuter Services to mail my monthly pass to the address indicated above, and to have my Pre-Tax and/or Post-Tax and/or credit card account(s) debited for the cost of each pass until I notify Commuter Services in writing otherwise.

Sending your pass to a Jefferson address may delay delivery, the Commuter Services Office cannot be held responsible should a delay occur.

Signature _____ Date _____

Please select your monthly pass below.

SEPTA M F

- City
 Zone 1
 Zone 2
 Zone 3
 Zone 4
 Anywhere

NJ Transit

- Area/Zone 2
 Area/Zone 3
 Area/Zone 4
 Area/Zone 5
 Area/Zone 6
 Area/Zone 9
 Riverline
 Hammonton
 Egg Harbor
 Absecon
 Atlantic City
 Trenton
 Edison/Trenton
 Newark/Trenton