

Waitlisting for a class

This is the process to waitlist for a class if one is offered. Being on a waitlist will ensure you are notified should a seat become available for registration. Please note, being on a waitlist does not guarantee that a seat will become available for registration.

Status
FULL: 0 of 20 seats remain.
5 of 5 waitlist seats remain.

This section is displaying as full, but a waitlist is offered and there are seats available on the waitlist.

Status	Add
FULL: 0 of 20 s 5 of 5 waitlist se	Add

Click on Add for the section in which you want to waitlist.



Select Wait-listed as the option from the pulldown list. Click on the Submit button in the lower right corner of the screen.

Waitlisted None Ŧ

If the status changed from Pending to Waitlisted, then you successfully waitlisted for the class.

Summary Term: Fall 2024									
Title	Details	Hours	CRN \$	Schedule Type	Grade Mode	Level	Study Path	Date	Status
American Visions	AVIS 101, 11	3	78856	Lecture	Undergraduate-Normal	Undergraduate	None	10/04/2024	Registered
Intro to Psychology	PSYC 101, 12	3	74638	Lecture	Undergraduate-Normal	Undergraduate	None	10/04/2024	Registered
Macroeconomics	ECON 205, 1	0	73781	Lecture	Undergraduate-Normal	Undergraduate	None	10/04/2024	Waitlisted

Though you will see the class in various views, it will indicate you are waitlisted for it, but not registered for it.

Please note that you cannot waitlist for one section of a class when you are already registered for a different section of the same class. For example, if you are registered for ECON 205 1, you cannot waitlist for ECON 205 2.

An email notification will be sent to your University email account should a seat become available for registration. The email will include a deadline by which you need to add the class. Should you not add the class by this deadline, you will be removed from the waitlist and the seat will be offered to the next student on the waitlist:



Go to the Register for Classes area in BannerWeb to add your seat.



<u>Register for Classes</u> Search and register for your classes. You can also view and manage your schedule.

Select the appropriate registration term.

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For the waitlisted class, change the status to RW Web Registered from the pulldown list. Click on Submit in the lower right corner of the screen.