



## REQUEST FOR CHANGE OF MAJOR UNDERGRADUATE STUDENTS

### Students:

- *Make appointment to see the Program Director for proposed new major as there may be certain admissions requirements (refer to page 2 for contact list). The Program Director (or designated advisor) is responsible for preparing the \*new check-sheet (or program of study).*
- *After Program Director meeting, enter information below and sign major change form. Email or deliver form to Program Director to begin major change processing.*

First Year? \_\_\_\_ Yes \_\_\_\_ No      Anticipated Graduation? \_\_\_\_ May \_\_\_\_ Aug \_\_\_\_ Dec 20 \_\_\_\_

Last Name (print) \_\_\_\_\_ First Name & Middle Initial (print) \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Campus Key \_\_\_\_\_ @students.jefferson.edu

Student (Signature) \_\_\_\_\_ Date \_\_\_\_\_

Current Major \_\_\_\_\_ Catalog Year \_\_\_\_\_

Proposed Major (\*) \_\_\_\_\_ Catalog Year \_\_\_\_\_

### New Program Director (or designee):

- *Review catalog year; sign and date form; assign new advisor (if applicable). Provide student with updated check-sheet or program of study (to facilitate pre-registration).*
- *Send form to College Advising Advocate (or ASC Director/Assistant Director or designee) for final review/signature.*

Associate Dean/Program Director (or designee)

(Print Name) \_\_\_\_\_ (Signature + Date) \_\_\_\_\_

New Advisor:  Yes  No New Advisor Name \_\_\_\_\_

### New College Advising Advocate OR ASC Director/Assistant Director (or designee):

- *Review, sign and date form.*
- *Distribute signed form as follows: Registrar (TJU\_EF\_Registrar@jefferson.edu), current student's advisor, ASC admin to reassign advisor on Banner (if applicable).*

(Print Name) \_\_\_\_\_ (Signature + Date) \_\_\_\_\_

Registrar's Office Received \_\_\_\_\_ Date Processed \_\_\_\_\_

\*\*This box to be completed by Registrar\*\*

- *(\*) A check sheet (or program of study) for the new major using the current catalog year, must be attached to this form when submitted to the College Advising Advocate.*
- *The effective date of the major change is determined when the completed form is submitted to the Registrar's Office.*

<b>College of Architecture &amp; the Built Environment (CABE)</b> <i>Advising Advocate: Carol.Hermann@jefferson.edu</i>		<b>College of Humanities &amp; Sciences (CHS)</b> <i>Advising Advocate: Ryan.Long@jefferson.edu</i>	
Architecture, Arch Studies	<a href="mailto:John.Dwyer@jefferson.edu">John.Dwyer@jefferson.edu</a>	Comm & Media Studies	<a href="mailto:Bryce.Renninger@jefferson.edu">Bryce.Renninger@jefferson.edu</a>
Construction Mgt	<a href="mailto:Gulbin.Ozcan-Deniz@jefferson.edu">Gulbin.Ozcan-Deniz@jefferson.edu</a>	Law & Society	<a href="mailto:Evan.Laine@jefferson.edu">Evan.Laine@jefferson.edu</a>
Interior Design	<a href="mailto:Lauren.Baumbach@jefferson.edu">Lauren.Baumbach@jefferson.edu</a>	Biopsych, Psychology	<a href="mailto:John.Pierce@jefferson.edu">John.Pierce@jefferson.edu</a>
Landscape Arch	<a href="mailto:Kimberlee.Douglas@jefferson.edu">Kimberlee.Douglas@jefferson.edu</a>	<b>Psychology 3+ Programs</b>	
		Psy/Comm Tr Couns	<a href="mailto:John.Pierce@jefferson.edu">John.Pierce@jefferson.edu</a>
		Psych/Occup Therapy	<a href="mailto:Audrey.Zapletal@jefferson.edu">Audrey.Zapletal@jefferson.edu</a>

<b>Kanbar College of Design, Engineering &amp; Business (CDEC)</b> <i>Advising Advocate: Bethany.Ragusa@jefferson.edu</i>		<b>College of Health Professions (CHP)</b> <i>Advising Advocate: Rebecca.Rice@jefferson.edu</i>	
<b>Business</b>		<b>Health Science (HSCI) 4-Year Degree</b>	
Business (all)	<a href="mailto:Philip.Russel@jefferson.edu">Philip.Russel@jefferson.edu</a>	HSCI BS, HSCI Pre-PA	<a href="mailto:Louis.Hunter@jefferson.edu">Louis.Hunter@jefferson.edu</a>
Fashion Merch & Mgt	<a href="mailto:Nioka.Wyatt@jefferson.edu">Nioka.Wyatt@jefferson.edu</a>	<b>Health Science (HSCI) 3+ Programs</b>	
<b>Design</b>		Athletic Training, MLSB, Nutrition, Pharmacy, Physician Assistant	<a href="mailto:Louis.Hunter@jefferson.edu">Louis.Hunter@jefferson.edu</a>
Animation	<a href="mailto:Jason.Kirk@jefferson.edu">Jason.Kirk@jefferson.edu</a>		
Fashion Design	<a href="mailto:Carly.Kusy@jefferson.edu">Carly.Kusy@jefferson.edu</a>		
Industrial Design	<a href="mailto:Mark.Havens@jefferson.edu">Mark.Havens@jefferson.edu</a>		
Textile Design, Textile Prod Sci	<a href="mailto:Marcia.Weiss@jefferson.edu">Marcia.Weiss@jefferson.edu</a>	HSCI/Comm Tr Couns HSCI/Occup Therapy	<a href="mailto:John.Pierce@jefferson.edu">John.Pierce@jefferson.edu</a> <a href="mailto:Audrey.Zapletal@jefferson.edu">Audrey.Zapletal@jefferson.edu</a>
Visual Comm Des	<a href="mailto:Elizabeth.Shirrell@jefferson.edu">Elizabeth.Shirrell@jefferson.edu</a>	<b>Health Science (HSCI) 2+ Pathway Programs</b>	
<b>Engineering (all)</b>	<a href="mailto:Brian.George@jefferson.edu">Brian.George@jefferson.edu</a>	Pre-MIRS, Pre- Nursing, Pre-MLSB, Pre-Pharmacy & Pre- Respiratory Therapy	<a href="mailto:Wendy.Krupnick@jefferson.edu">Wendy.Krupnick@jefferson.edu</a>
		<b>Continuing &amp; Professional Studies (CPS)</b>	
		All majors	<a href="mailto:Susan.Calder@jefferson.edu">Susan.Calder@jefferson.edu</a>

<b>College of Life Sciences (CLS)</b> <i>Advising Advocate: Ryan.Long@jefferson.edu</i>		<b>College of Rehabilitation Sciences (CRS)</b> <i>Advising Advocate: Stephen.Thomas@jefferson.edu</i>	
Biology	<a href="mailto:Jeffrey.Klemens@jefferson.edu">Jeffrey.Klemens@jefferson.edu</a>	Exercise Science BS	<a href="mailto:Stephen.Thomas@jefferson.edu">Stephen.Thomas@jefferson.edu</a>
Biochemistry, Chemistry	<a href="mailto:Niny.Rao@jefferson.edu">Niny.Rao@jefferson.edu</a>	Ex Sci/Ath Training, Ex Sci/Physical Ther	
Pre-Med Studies	<a href="mailto:Kathryn.Mickle@jefferson.edu">Kathryn.Mickle@jefferson.edu</a>	Ex Sci/Occup Ther	<a href="mailto:Audrey.Zapletal@jefferson.edu">Audrey.Zapletal@jefferson.edu</a>