

Refund and Cancellation Policy for Short Term Housing

Cancellation Policy:

- Cancellations made five (5) to ten (10) business days prior to the date of arrival will incur a 10% charge.
- Cancellations made two (2) to four (4) business days prior to the date of arrival will incur a 50% charge.
- Cancellations made the prior business day (24 hours) to the arrival date will incur the forfeiture of your payment.

Revisions to reservations:

- A new deposit is required for revisions to reservations received after the cancellation refund due date. Any changes to the arrival date, departure date, or room type of this reservation is subject to Housing and Residence Life Short Stay availability at the time the change is requested and may result in a possible rate change and/or service fee.
- Revisions to reservations received before the cancellation due date are subject to Housing and Residence Life Short Stay availability at the time the change is requested and may result in a possible rate change and/or service fee. If the individual does not arrive within three (3) days after the scheduled date of arrival, the reservation will be cancelled and all previous payments will be forfeited in full.

Refund Policy:

- All refund requests will incur a \$20.00 Refund Processing Fee. All refund policies and fees are subject to change without prior notification.