

# **Thomas Jefferson University**

# **Offices of Research Support Services**

http://www.jefferson.edu/university/research/resources/sponsored-research.html

Brian Squilla, MBA
Sr. Vice President of Administration & Chief of Staff
Provost's Office

Sam Dilanni, MS
Director
Research Administration Center of Excellence

Timothy Schailey, MS
Director
Office of Research Administration

Ronald Polizzi, MBA, CRA
Director
Jefferson Clinical Research Institute, Business Operations
Associate Director
Contracts, Office of Research Administration

# Research Administration @ TJU

**TJU Blueprint for Strategic Action – Research** 

Focus on Advancing High-Impact Science



**Provost's Research Strategic Vision for TJU** 

Domain/Program Centric

Diversified Portfolio

Science Impact Focused

'Value Creation' Driven

Enhanced Faculty Engagement

Clinical Trials and Health Services Research Engaged

## **The Opportunity**

 Ensure TJU research administrators can assist research faculty with preparing proposals and managing these projects once awarded.

### The Vision

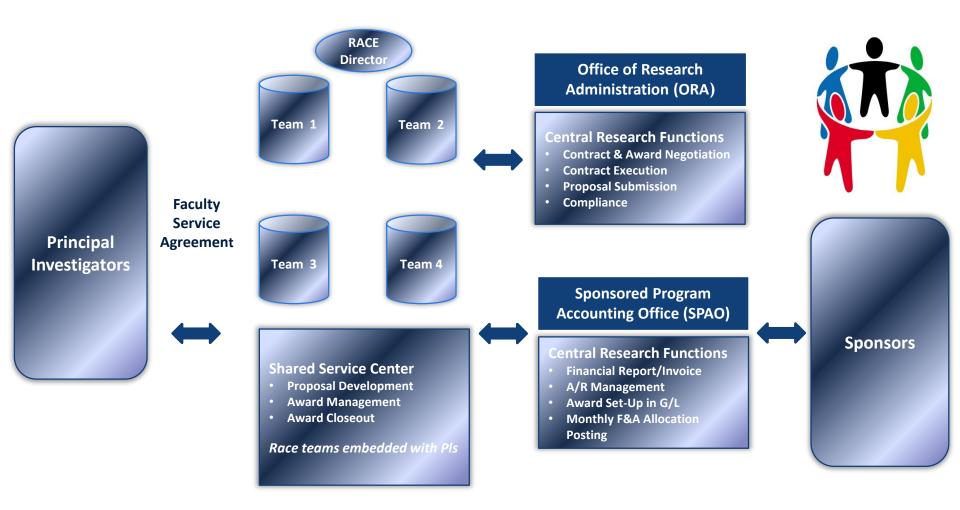
 Provide faculty-centric research administration support across TJU by standardizing processes and restructuring positions.

## **Key Outputs**

- Enhance service for **all** researchers at TJU.
- Ensure consistent processes and procedures.
- Provide grants management staff opportunities for professional development and networking.



# **Research Administration Organizational Structure**





# Research Administration Center of Excellence (RACE)



# **RACE Overview**

### **RACE Mission**

RACE's mission is to provide pre- and post-award research administration to all of the departments of Thomas Jefferson University. Superior and standard service can be expected due to our staff members' expertise in pre- and post-award services, as well as their knowledge regarding the individual PIs, departments, institutes, colleges, and campuses they support.

### **RACE Vision**

Handling the business of research so faculty can perform the research

## **RACE Guiding Principles**

- 1. **Faculty Service:** Excellent service to faculty is at the core of everything we do. When problems arise, we focus on finding solutions.
- 2. **Communication:** We value open, genuine, and honest communication. We provide clear and transparent communications to our faculty and key stakeholders.
- 3. **Integrity and Respect:** We maintain a mutual respect for each other and those we serve. Integrity is fundamental to all of our transactions, and we keep the "big picture" for TJU in mind and resist the temptation to protect our local interests.



# **Team Assignments**

Team 1 and Team 2 Assignments are as follows:

Tammy DelleFave Associate Director Team 1

Carolyn Haggard Sr. Grants Administrator

Kyle Bartlett Grants Specialist

Jackie Lutz Grants Administrator

Shaina Kolman Grants Administrator

Wendy Neil Grants Administrator

Nathanael Greene Grants Administrator

Andrew Kunitskiy
Grants Administrator

Rachel Lewis
Grants Administrator

Sam Dilanni RACE Director

Deborah Roussell, PhD Scientific Writer

Scientific editing support for Team 1 and Team 2

### Team 1 Departments:

- Kimmel Cancer Center
- Cancer Biology
- Medical Oncology
- Radiation Oncology
- Microbiology and Immunology
- Biochemistry and Molecular Biology

### Team 2 Departments:

- Computational Medicine
- Family & Community Medicine
- Center for Urban Health
- Medicine
- Molecular Pharmacology and Biostatistics
- OBGYN
- Pathology, Anatomy and Cell Biology
- Physiology

Ioana Stefanescu Grants Coordinator Carol Prem
Sr. Associate Director
Team 2

Carol Sims
Sr. Grants Administrator

Ashley Sheehan Grants Specialist

Hanna Hopfinger Grants Specialist

Veronica Fitzgerald Grants Administrator

Bruno Rotondo Grants Administrator

Michael Katsak Grants Administrator

Susan Greenwald Financial Analyst

Anselme Ndanu Grants Coordinator



# **Team Assignments**

Team 3 and Team 4 Assignments are as follows:



Mike Jones **Associate Director** Team 3

Ryan Chaiken Sr. Grants Administrator

Sam Dilanni **RACE Director** 

Deborah Roussell, PhD Scientific Writer

Scientific editing support for Team 3 and Team 4

**Denise White Associate Director** Team 4

Joseph Celentano Sr. Grants Administrator

Diane Glynn **Grants Administrator** 

Larry Turner **Grants Administrator** 

Michael Riverso **Grants Administrator** 

Shannon Granahan **Grants Coordinator** 

Lauren Lu Purchasing Coordinator

**TBN** Purchasing Coordinator

### Team 3 Colleges/Departments/Campuses: Team 4 Departments:

- Neurology
- Neuroscience
- Neurosurgery
- **Psychiatry**
- **CRMEHC**
- Jefferson College of Nursing
- Jefferson College of Pharmacy
- Jefferson College of Health Professions
- Jefferson College of Population Health
- Jefferson College of Life Sciences
- Jefferson College of Rehabilitation Sciences
- Rehabilitation Medicine
- Institute for Emerging Health Professions
- East Falls
- Jefferson Health Abington
- Jefferson Health NJ
- Jefferson Health NE
- Jefferson Health Magee

- Center for Integrative Medicine
- **Emergency Medicine**
- **Hospital Grants**
- Orthopaedic Surgery
- **Pediatrics**
- Surgery
- Urology
- Dermatology
- Anesthesiology
- Otolaryngology
- Radiology

Martin Beck **Grants Administrator** 

Maria D'Arcy **Grants Administrator** 

Sofia Cano **Grants Administrator** 



# Pre-Award Business Processes Roles and Responsibilities

Process	RACE Responsibilities	PI/College/Department/Campus Responsibilities
Identifying Funding Opportunities	<ul> <li>Meets with PI in order to gauge interest in Funding Opportunity Announcements</li> <li>Collects and distributes targeted funding opportunities from all sources to PIs on Jefferson Research Website</li> <li>Schedules kickoff meeting to initiate proposal development once PI verifies interest</li> </ul>	PI, in partnership with their Department Chair, makes final decision on whether or not to pursue the opportunity PI, utilizes Pivot Database supported through Jefferson's library
Proposal Development	<ul> <li>Manages Cayuse 424 / Cayuse SP Checklist</li> <li>Assists in development of budget</li> <li>Compiles all administrative components of proposal</li> <li>Contacts proposed subcontractors to gather required proposal components</li> <li>Drafts Letter of Intent, if applicable</li> </ul>	<ul> <li>Dept. Chair approves proposed cost sharing</li> <li>PI alerts RACE Grants Administrator their intent to propose at least 4 weeks in advance of sponsor deadline</li> <li>PI completes scientific components of the proposal and assists in budget/budget justification development</li> </ul>
Proposal Review and Submission	Compiles final proposal package, reviews, and routes Cayuse SP for approval	Dept. Chair and Senior Administrator approve Cayuse SP (Dept. is confirming that PI is allowed to submit the proposal, and that the department is committing appropriate resources)



# Pre-Award Business Processes Roles and Responsibilities

Process	RACE Responsibilities	PI/College/Department/Campus Responsibilities
Just in Time Submissions	<ul> <li>Prepares all administrative components of Just in Time or other pre-award requests from the sponsor</li> <li>Facilitates regulatory approvals required for Just in Time submissions</li> <li>Submits all materials to ORA or Sponsor</li> </ul>	<ul> <li>PI prepares all scientific components of JIT submissions</li> <li>PI can delegate RACE GA to assist with a JIT in eRA Commons, if desired</li> </ul>
Award Acceptance	<ul> <li>Reviews award document and determines if revised budget is required</li> <li>Facilitates regulatory approvals required to accept award</li> <li>Revises budget based on awarded amount (if varies from proposed budget)</li> </ul>	<ul> <li>PI approves revised budget, if necessary</li> <li>PI meets with RACE Grants         Administrator to review award terms and conditions and grant purchasing guidelines     </li> <li>Department Senior Administrator is notified of significant budget changes</li> </ul>
Award Modifications	<ul> <li>Identifies need for award modification that requires ORA or Sponsor prior approval</li> <li>Completes internally required forms (e.g., UPAS, Cayuse SP)</li> <li>In collaboration with PI, drafts letter of request to the Sponsor (if applicable)</li> <li>Forwards required forms to ORA for review, if applicable</li> </ul>	PI and Senior Administrator approves UPAS (for advance accounts, pre-award costs, and cost sharing)



# Pre-Award Business Processes Roles and Responsibilities

Process	RACE Responsibilities	PI/College/Department/Campus Responsibilities
Progress Report Submissions	<ul> <li>Beginning 30 days prior to the due date of a progress report (or 45 days for paper submissions), prepares all administrative components for Progress Report submissions</li> <li>Facilitates regulatory approvals required for Progress Report submissions</li> <li>Submits all materials to ORA or Sponsor</li> </ul>	<ul> <li>PI prepares all scientific components of Progress Report submissions (including ensuring the proper publications are linked in accordance with the NIH Public Access Policy)</li> <li>PI can delegate RACE GA to assist with a Progress Report in eRA Commons if desired</li> </ul>

### Pre-Award: Researcher Key Points

### Communication

- Please notify RACE at least 4 weeks prior to the submission deadline
- · Provide RACE with any details that would be helpful with budget preparation and submission development
- Set up a kick off meeting to development a plan with submission that includes scientific and administrative deadline

### **Process**

All proposals need to be submitted through Jefferson's internal proposal system (Cayuse)

### **Timelines**

- All administrative components of proposal should be submitted to RACE 5 business days before deadline
- All scientific components of proposal should be submitted to RACE 3 business days before deadline



# Post-Award Business Processes Roles and Responsibilities Continued

Process	RACE Responsibilities	PI/College/Department/Campus Responsibilities
Budget Reconciliation	<ul> <li>Monitors spend patterns on sponsored accounts by reviewing data from the general ledger on a regular basis and updating PI quarterly on balance and burn rate</li> <li>Documents data into RACE internal spreadsheet in order to make accurate projections for each grant and PI</li> <li>Submits Cost Transfers for unallowable expenses</li> </ul>	<ul> <li>Department manages non-sponsored department accounts</li> <li>PI meets with RACE Grants Administrator on a quarterly basis (at a minimum) to review grant accounts and pending submissions</li> <li>Department Administrator may attend meetings if desired</li> </ul>
Annual Budget Management	<ul> <li>Compiles financial information from current and pending grants in order to accurately project out for the current and upcoming fiscal year (in consultation with PI) and provides the data to the department in the template that is required to ease data entry into Hyperion.</li> <li>Meets with Senior Administrator to review grant budget information</li> </ul>	Department Administrator incorporates information from RACE into annual department budget (including Hyperion data entry)
Salary Distribution	<ul> <li>Completes OSD (Online Salary Distribution)         Form for salary on 08x accounts     </li> <li>Obtains approval for salary distribution from the PI</li> </ul>	<ul> <li>Department Administrator approves OSD (if salary is hitting grant accounts and department non sponsored accounts)</li> <li>Department Administrator initiates PAR/PAF/ SFRAR HR Forms</li> </ul>



# Post-Award Business Processes Roles and Responsibilities Continued

Process	RACE Responsibilities	PI/College/Department/Campus Responsibilities
Effort Reporting	<ul> <li>Reviews all effort reports to ensure accuracy in a timely fashion, allowing time for certifier (3 business days)</li> <li>Notifies Certifier once reports have been reviewed</li> </ul>	Approved Certifier – Certifies Effort Reports
Purchasing	<ul> <li>Detail regarding the three options for Purchasing are located in SLA Appendix III.</li> <li>Completes purchase for PI or PI's designee (if requested)</li> <li>Retains documentation related to purchases on sponsored projects</li> <li>Approves purchases on sponsored projects in Ascent and in Payment Net</li> </ul>	<ul> <li>PI or PI's designee identifies need for purchase</li> <li>Completes purchasing request form (if utilizing RACE purchasing capability)</li> <li>Forwards purchase confirmations and packing slips to RACE for auditable file</li> </ul>
Cost Transfers	<ul> <li>Reviews expenses on sponsored accounts on a regular basis and identifies expenses that must be transferred in accordance with the Sponsor, ORA, and TJU policies</li> <li>Prepares Cost Transfer form and completes &gt; 90 day justification, if necessary</li> <li>Routes Cost Transfer form for approval</li> </ul>	<ul> <li>Receives cost transfers that credit         Department accounts for information purposes only     </li> <li>Department Administrator approves cost transfers that debit Department accounts</li> <li>PI approves all cost transfers on sponsored accounts</li> </ul>



# Post-Award Business Processes Roles and Responsibilities Continued

Process	RACE Responsibilities	PI/College/Department/Campus Responsibilities
Payment of Subcontract Invoices	<ul> <li>Notifies ORA of subcontractors who are not submitting invoices in a timely manner</li> <li>Maintains record of all invoices submitted.         Coordinates with ORA confirmation of accurate posting of invoices submitted to A/P for processing;     </li> <li>Reviews subrecipient spending patterns with PI</li> <li>Informs ORA of payment or subrecipient performance issues</li> </ul>	<ul> <li>PI approves subcontract final invoices for payment if desired (ORA policy does not require a PI approval, with exception of final invoices, under fixed price agreements &amp; patient-related invoices.</li> <li>PI notifies RACE Grants Administrator and ORA should there be an issue with the work being completed by a subcontractor</li> </ul>
Interim Financial Reporting	<ul><li>Reviews financial report for accuracy</li><li>Verifies carryforward amount</li></ul>	N/A
Closeout	<ul> <li>Reconcile all sponsored accounts in preparation for closeout</li> <li>Process OSDs required for grants that are ending</li> <li>Notify PI, purchasers, and senior department administrators that grant is ending at least 30 days prior to expiration</li> <li>Ensure final subcontract and consulting invoices are received</li> <li>Review final financial reports and invoices prior to submission to Sponsor</li> <li>Contact PI for technical report follow-up</li> </ul>	<ul> <li>PI approves final financial reports</li> <li>PI completes all final technical reports required by Sponsor</li> <li>Department terminates employees (if applicable) once an award ends and processes paperwork as necessary</li> </ul>



# **RACE Purchasing Support**

For researchers who do not have purchasing support in their departments, RACE will provide support in allocating charges and placing orders.

### **RACE Purchasing Team**



- 1. PI or designee will prepare an electronic (pdf) requisition that provides the information related to the purchase and the grant to be charged
- 2. RACE Purchasing Coordinator will confirm the allocation or calculate as needed (in cooperation with RACE Grants Administrators).
- 3. RACE Purchasing Coordinator will submit the order to the vendor using the most effective mechanism (Purchasing system or PCard).
- 4. RACE Purchasing Coordinator will forward confirmation of the order to the requestor by e-mail.

Grantbook: post award investment tool (launch date: Fall 2019)

# Grantbook

# Scientific Writer - RACE

### **Grant Support Services for Faculty**

RACE Teams: administrative support for lifecycle of grant RACE Scientific Writer: editorial services for grant applications

### **Grant Editorial Services**

- Available to faculty in all departments
- Grant applications to federal agencies
- First-come, first-served basis
- ➤ Simple process no forms

### **Contact Info:**

Deb Roussell, PhD

Scientific Writer – RACE

Alumni Hall, M41-A

215-503-5284

deborah.roussell@jefferson.edu

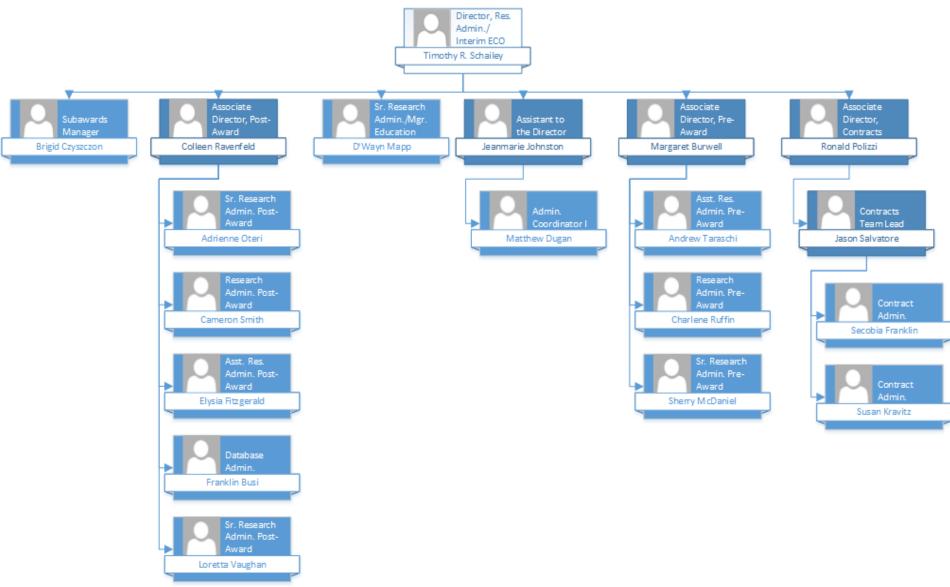
www.jefferson.edu/racescientificwriter



# Office of Research Administration: Pre- and Post-Award



## Office of Research Administration Structure







### Thomas Jefferson University Office of Research Administration (ORA)

125 S. 9th Street, 2nd Floor Sheridan Building, Suite 200 https://www.jefferson.edu/university/research\_administration.html

Service Level Agreement (SLA) Summary

#### ORA Mission

Jefferson's Office of Research Administration (ORA) assists researchers in applying for, and managing sponsored funding through our mission which is to: serve as the official point of contact for the various sponsors of scientific and scholarly activity; facilitate the relationship between Jefferson investigators and their sponsors; ensure sponsored projects are managed in accordance with sponsor regulation and Jefferson's policies; and provide education and resources to support the management of sponsored programs.

### ORA Vision

Handling the business of research so faculty can perform the research

#### ORA Services

ORA will work with JCRI, RACE, SPAO, the departments, and the PI who will collaborate and collectively be responsible for the entire award life cycle.

### ORA Guiding Principles

- \*Responsiveness always communicate, reply to all communication within 24 hours:
- \*Courtesy speak professionally and kindly; treat others with respect;
- \*Knowledge give only answers you know to be true; ask questions and seek answers, and be willing to learn the answers to new questions;
- \*The Extra Mile help the researchers, JCRI, and RACE do what they need to do;
- \*Continuing Education provide professional development opportunities for staff

#### ORA Structure

Each department will have designated ORA/RACE/JCRI staff members to serve as a contact for, pre-award, post-award and contracting research administration needs. If your ORA contact is out of the office for a planned or unplanned absence, a designated back-up individual will be available to meet your needs from the same ORA team.

Closeout

# For more in depth information regarding ORA services, please visit:

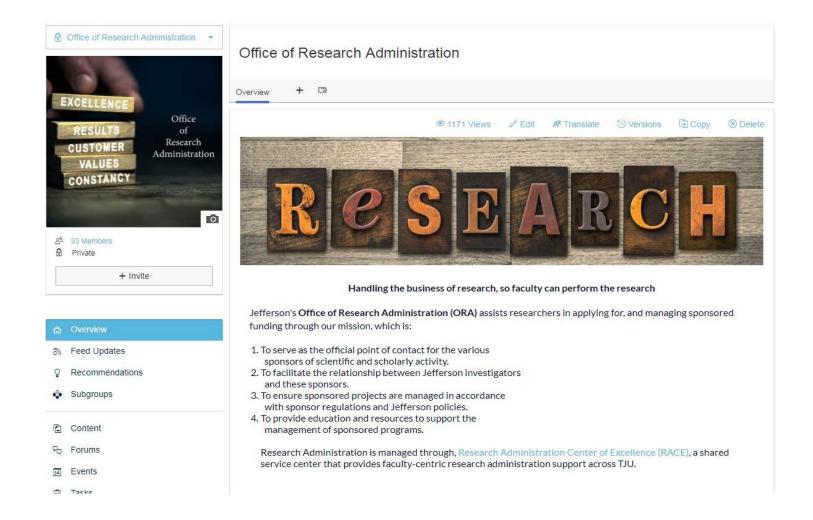
https://www.jefferson.ed u/university/research\_ad ministration/service\_level agreement.html

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✓ Salary Distribution

ORA Pre-Award Services	
Proposal Review and Submission	
✓ Just-in-Time Submissions	
✓ Award Acceptance	
Progress Report Submissions	

ORA Post-Award Services	
✓ Account Establishment	✓ Effort Reporting
Establishment of Subawards	✓ Cost Transfers ✓ Payment of
✓ Award Modifications	Subcontractor
Monthly Budget Reconciliation	Invoices  Purchasing



# To request access to ORA's MyJeffHub page, please e-mail: D'wayn.Mapp@Jefferson.edu





# Office of the Provost at Thomas Jefferson University Offers

# Improve Your ODDS of FUNDING

Get Input from External and Internal Reviewers

**GrantSuccess Program** 

For Information Click Here

# Jefferson's Office of Institutional Advancement Corporate and Foundation Relations (CFR) Team

- Offers services for Jeffersonians seeking external funding from nonfederal sources including corporations with philanthropic intent, charitable foundations, and associations.
- Includes Research Funding (Basic, Translational and Clinical) and Programmatic Funding (Pipeline programs, Service-Based Programs, Community Partnerships)
- What We Do:
  - Identify and Disseminate Research Opportunities
  - Make the Match
  - Prepare Proposal Submissions



# **OIA Contacts:**

- Molly Gerber, Vice President and Chief Strategy Officer, <u>Molly.Gerber@jefferson.edu</u>, 215-955-1061
- Emma Delvecchio, Director of Development, Corporate and Foundation Relations, <a href="mailto:Emma.DelVecchio@jefferson.edu">Emma.DelVecchio@jefferson.edu</a>, 215-503-3869

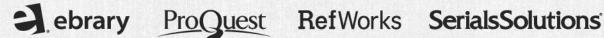




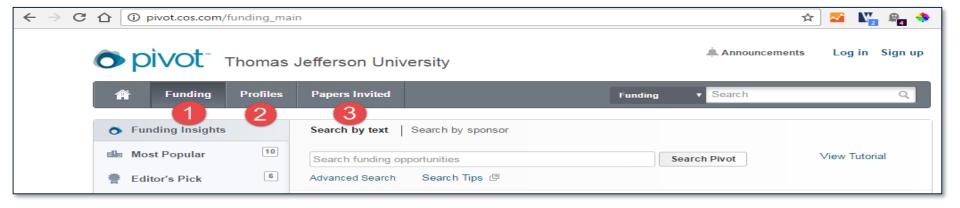


Bowker.

Dialog\*



# Pivot Gives you one place to track and share opportunities



- Brings funding opportunities and scholarly profiling systems together
  - 1. Access to over 26,000 funding opportunities
  - 2. Approximately 3 million profiles from around the world
  - 3. Added calls for conference papers in Jan '17
- Suggests potential funding opportunities based on your/collaborators'
   Pivot profile and funding opportunity



## What is Pivot?

- Curated by editors
- Sponsored by:
  - Governments
  - Professional associations
  - Nonprofits
  - Commercial
  - Private foundations
- International
- Multidisciplinary
- Opportunities for undergrads and up
- Pivot Link
- Demo



# Who can help with Pivot?

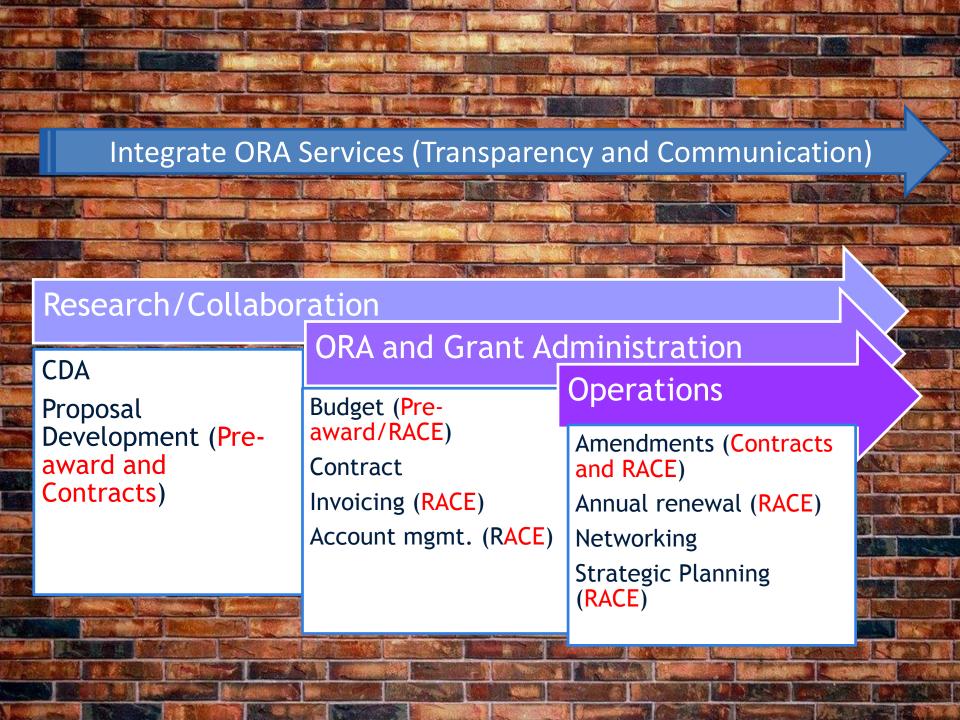
Gary Kaplan
Associate Director, Library Information Services
Gary.Kaplan@jefferson.edu

(215) 503-7676

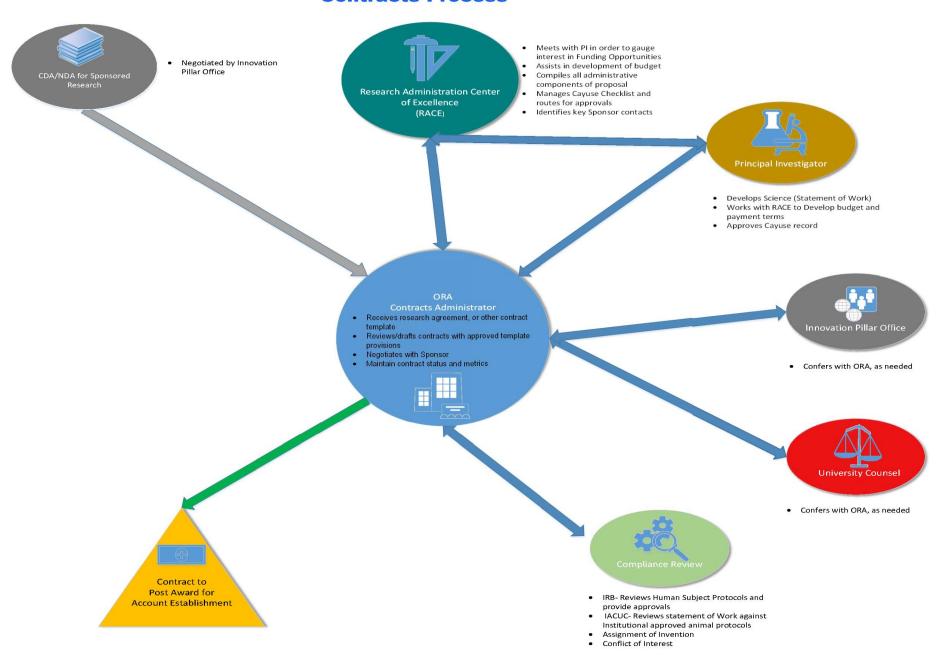


# Office of Research Administration: Contract Services



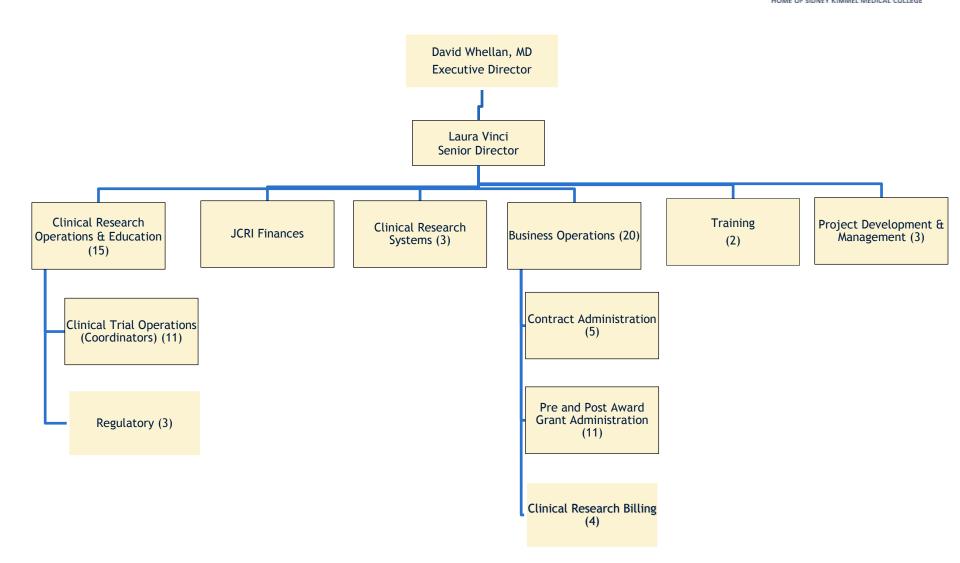


# Jefferson's Office of Research Administration Contracts Process



# Jefferson Clinical Research Institute Organizational Chart





# **JCRI Business Operations**

Service Provided	Contracting Services	Clinical Research Administrator Services
Pre-Award Activities	Review, negotiate, execute Clinical CDA	<ul><li>Receive study packet</li><li>Coordinate with PI/Study Team</li></ul>
Contract Development and Execution Clinical, Research, and Collaborative Agreements	<ul> <li>Review, negotiate, execute Contract</li> <li>Receives sponsor contract or share template</li> <li>Maintain contract status/tracking and metrics</li> <li>Makes required revisions to contracts</li> <li>Negotiate with Sponsor</li> <li>Collaborate with legal, PI, IRB, Tech Transfer</li> <li>Coordinate and Obtain regulatory approvals</li> <li>Executes contracts</li> <li>Establish Account with ORA</li> </ul>	<ul> <li>Create record in Grants Management System</li> <li>Coordinate with applicable regulatory functions</li> </ul>
Coverage Analysis		<ul> <li>Determine appropriate payor for all items/services within study protocol</li> <li>Approved by PI/Study Team</li> </ul>
Budgets	Review payment terms	<ul> <li>Negotiate budget and payment terms with sponsor</li> <li>Coordinate with PI/Study Team</li> </ul>
Invoicing/AR Management		<ul> <li>Generate invoice as required</li> <li>Receive and manage payment</li> <li>Manage clinical trial receivables and expenses</li> </ul>
Grants management to Study Closeout	<ul> <li>Amendments as required</li> <li>Confirm contract terms for closure</li> <li>Subcontracts as required</li> </ul>	<ul> <li>Reconcile account financials</li> <li>Receive final payment</li> <li>Close account</li> </ul>



# **JCRI Services**

### **Project Development and Management**

JCRI Project Development and Management offers services to support Jefferson faculty investigators in all phases of clinical research, including proposal development, protocol implementation, and preparation and dissemination of deliverables. The Project Development and Management group specializes in investigator initiated studies.

- Grant proposal development
- Support for investigator initiated project development
- Project and data management
- Administration of Clinicaltrials.gov
- Preparation and dissemination of deliverables (abstracts, posters, manuscripts)
- Funding announcements

### **Clinical Operations**

JCRI Clinical Operations offers services to support our investigators for all types of clinical research, including staffing and managing regulatory compliance. Clinical Operations specializes in industry sponsored trials and also provides as needed coverage for investigator initiated studies.

- Regulatory and IRB management
- RN and Non-RN Study coordinator support
- Full time, part time, and as needed coverage for employees on leave
- Data entry and management



# **JCRI Services**

### **Clinical Research Systems**

- OnCore (JeffTrial) Clinical Trial Management System
- Greenphire ClinCard Patient Remuneration System
- REDCap Electronic Data Capture System

### **Training and Education**

Committed to supporting outstanding, compliant clinical research by connecting investigators and research personnel with appropriate training programs, educational opportunities and institutional resources.

- A ROAD MAP TO CLINICAL RESEARCH
  - An overview of systems, processes, and resources necessary in order to perform compliant clinical research
- CLINICAL RESEARCH FUNDAMENTALS
  - To enhance understanding and improve performance of those involved in clinical research.
     Provides a practical and solid foundation on the best practices of clinical research
- JEFFERSON CLINICAL RESEARCH FORUM (JCRF)
  - A monthly meeting utilized to disseminate information on important changes to research infrastructure and processes
- CLINICAL RESEARCH COORDINATOR WORKSHOP
  - Interactive workshop designed to deepen understanding and improve performance of safe, ethical and compliant clinical research in the academic and clinical setting



# Information Services & Technology: Faculty Profiles



# What is Profiles Research Networking Software (Profiles)?

An NIH-funded open source tool to speed finding researchers with specific areas of expertise for collaboration and professional networking.

- Developed by Harvard University
- Built to support research, but other faculty can be supported

http://profiles.jefferson.edu/search/



HOME

ACADEMICS

ADMISSIONS

CAMPUS LIFE

CONTINUING EDUCATION

RESEARCH

**ABOUT TJU** 

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### RESEARCH

### Research Resources

Research Support Services

Research Conduct & Compliance

Compliance Areas

Policies & Guidelines

Responsible Conduct of Research

Announcements

**Funding Opportunities** 

Collaborate

Other Research Resources

Jefferson Electronic Research Notebook (ERN)

### Jefferson Researchers

Research Seminars

Jefferson Clinical Research Institute

Jefferson Stem Cell & Regenerative Neuroscience Center

RELATED LINKS

Sidney Kimmel Cancer Center Research

# Research Conduct & Compliance

The Office of Research Conduct and Compliance (ORCC) is overseen by Theodore F. Taraschi, PhD, Associate Provost for Research Conduct and Compliance (APRCC), Research Integrity Officer (RIO). This office facilitates the conduct of ethical and regulation-compliant (human and animal subject) research through an integrated system of research review, audit and educational programs in accordance with Thomas Jefferson University's Research Compliance Program.

Office of Research Conduct & Compliance Office 1020 Locust Street, M-41F Philadelphia, PA 19107 (215) 955 -3900

> ORGANIZATIONAL CHART (PDF)

### Compliance Areas

A list of entities at Thomas Jefferson University that are responsible for issues related to research administration, management, and compliance.

# Responsible Conduct of Research

A consolidated source for information and resources to help Jefferson research faculty navigate and fulfill these important responsibilities.

### Policies & Guidelines

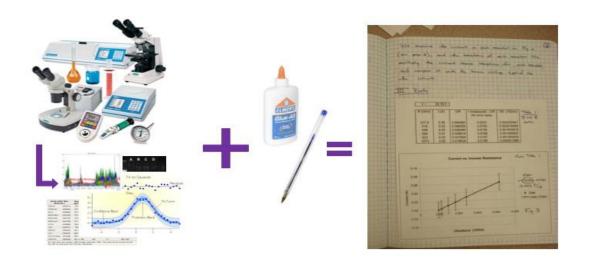
A consolidated list of key research policies, procedures, and other guidance.

### Announcements

Find out what is happening around campus concerning compliance.

# WHAT IS LABARCHIVES AND WHAT DOES IT DO?

A secure, cloud-based collaborative platform for researchers, lab instructors, and students to organize, document, store, protect, share, collaborate, and publish their research and data. It replaces your paper notebook.



LabArchives is a "living repository" - combines the features of collaboration software, wikis, search engines, data storage, publishing and workflow software.



# WHAT IS LABARCHIVES AND WHAT DOES IT DO?

A secure, cloud-based collaborative platform for researchers, lab instructors, and students to organize, document, store, protect, share, collaborate, and publish their research and data. It replaces your paper notebook.

Institution Administration	Faculty and Researchers
Ensure Compliance	Standardize Workflows
Secure / Control Data	Describe research
Prove Discovery	Store / Control data
Protect Intellectual Property	Support research team
Utilizes existing authentication	Support Data Management Plan
Usage Reporting / Management Dashboard	Collaborate intra/extra institution
Real time back-up	Manage lab remotely
Entry Time Stamp	Automates Data Capture
Unlimited Storage/Accounts	Real time back-up
Institutional Control	Unlimited Storage
Controlled Access	Controlled Team Access
Non-deletable	Real-Time Team Engagement (alerting feature)
Cost Savings	Complete Record of Research
	Cost savings



# Office for Professional Writing, Publishing & Communication (OPWPC)

# **Manuscript Editing Services**

- Edit journal submissions, abstracts, book chapters, etc.
- Assist with revisions based on reviewers' comments
- Provide guidance on journal selection

## Presentation and Communication Services

- Edit and give feedback on presentations and posters
- Consult one-on-one for coaching

Contact: Jennifer Wilson, MS, ELS or Pamela Walter, MFA.



# Research Website Overview

(initiative in collaboration and partnership with Committee on Research)

https://www.jefferson.edu/research.html









HOME OF SIDNEY KIMMEL MEDICAL COLLEGE

## Jefferson Researchers





Searchable sites are provided to explore faculty research interests and skills to assist in building collaborations including Faculty Profiles and the Faculty Interests Database. Jefferson Programs designed to build interactive and integrative research initiatives can be found on the collaborate web page.

### **Faculty Profiles**

Profiles is a faculty research knowledge map that uses a searchable profiles view of individuals and illustrates how each person is connected to others based on author and research topics.

### Jefferson Researcher Web Sites

The following are Jefferson Researchers web sites to present their current projects and teams. Additional sites will be listed as they become available.

- Astrof Laboratory
- Barsevick Clinical Research
- Bussard Laboratory
- Edelstein Laboratory
- Eischen Laboratory
- · Eisenbrey Research
- Fortina Laboratory
- Giri Laboratory
- Halegoua-DeMarzio Clinical Research
- Hass Laboratory
- Horowitz Laboratory
- lozzo Laboratory

- Kirino Laboratory
- Knudsen Laboratory
- Koh Laboratory
- LaNoue Clinical Research
- Leiby Research
- Ma (Le) Laboratory
- Ma (Xin) Laboratory
- Menko Laboratory
- Meyer Laboratory
- Mosca Laboratory
- Myers Clinical Research
- Piersol Laboratory
- Pogorzelska-Maziarz
   Laboratory

- · Rising Clinical Research
- · Ross Clinical Research
- Rovner Clinical Research
- Schaaf Laboratory
- Sigal Laboratory
- Snook Laboratory
- Stauffer Laboratory
- Tracy Laboratory
- Vadigepalli Laboratory
- Winter Laboratory
- Whellan Clinical Research
- Wu Laboratory
- Yang Laboratory
- Vullaboratory



# Offices of Research Support Services

Brian Squilla, MBA Sr. Vice President of Administration & Chief of Staff, Provost's Office Brian.Squilla@Jefferson.edu, 215-503-0418

Sam Dilanni, MS
Director, Research Administration Center of Excellence
Samuel.Diianni@Jefferson.edu, 215-503-6124

Timothy Schailey, MS
Director, Office of Research Administration
<u>Timothy.Schailey@Jefferson.edu</u>, 215-503-1395

Ronald Polizzi, MBA, CRA
Director, Jefferson Clinical Research Institute, Business Operations
Associate Director, Contracts, Office of Research Administration
Ronald.Polizzi@Jefferson.edu, 215-503-2127



